

## Spring Road School PTO Meeting Minutes

Thursday, March 16, 2017

Attendees: Anna Sherman, Heather Shebesta, Jodi Zehner, Michelle Milbrodt, Katie Jones, Amy McNulty, Charleen Davis, Chris Harding-Malicky, Michaela Neitzel, and Teri Meylink

Meeting was called to order at 4:35pm. Copies of February meeting minutes were available and approved as submitted.

### Reports

#### 1. Principal

- a. Picture day complete; volunteers kept the schedule running smoothly
- b. Principal for the Day basket winner shadowed on Tuesday, complete with lunch out
- c. Career and Hobby Day, March 17
- d. Grab and Go lunch has changed to PB&J reminder
- e. Forward Exam for 3<sup>rd</sup>-5<sup>th</sup> grade – includes math and ELA tests for all students, social studies and science for 4<sup>th</sup> grade; assessment will begin next week and be spread out over the next month to make it less stressful for students
- f. Fun Run date has been changed to Wednesday, May 31, in the afternoon
- g. June 1 will feature an end-of-year performer
- h. Ms. Neitzel asked if PTO is interested in sponsoring Kona Ice for end-of-year treat for students and suggested May 30 as all classes will be in the building
- i. Courtyard: 3 teachers expressed interest in maintaining a garden area; 4<sup>th</sup> grade team may incorporate this into their curriculum; more gardens may be added later if needed
- j. Playground: Ms. Neitzel met with Adam Krieger, Tim Gantz, and playground sales rep; estimates for poured surface and equipment were \$100,000-114,000; Ms. Neitzel will be reviewing the equipment ideas and seeking input from students and families as she wants to ensure students will use the equipment and be active and engaged; funds will be available from district to help with costs; PTO approved using remaining Walking Track funds to fund the replacement of set of swings

#### 2. Treasurer

- a. Savings Balance: \$2,385.79
- b. Checking Balance: \$11,008.24
- c. Balance left in walking track fund: \$8,701.56
- d. Income/Expenses:
  - i. Roller skating deposits:
    1. February = \$98
    2. March = \$69
  - ii. Basket Raffle
    1. Deposit = \$919.00
    2. Printing cost for tickets = \$610.00

- 3. Profit = \$309.00
- iii. Book Fair
  - 1. Deposit = \$1858.31
  - 2. Payment = \$669.24
  - 3. Profit = \$1189.07
- iv. Dr. Seuss Read-in expenses = \$57.37
- v. Book Fair expenses for preview = \$24.89
- 3. Committee Chairs:
  - a. Basket Raffle: 21 baskets raffled, more profit when held at concert time, notes taken for improvements for next year
  - b. Fundraising: fall fundraiser changed to Hansen's out of Green Bay for ease of ordering and distribution, 40% of proceeds, online orders offered for non-food items
  - c. Box Tops: \$552.20 total submission, Teri will check with Mrs. Martis on class prize
  - d. Square 1 Art: Amy McNulty reported order information went home today and due Monday, April 3, reminders over spring break from room reps, Schoology, and Facebook

#### Old Business

- 1. Pack the Park at SkyZone: March 24-25, receive 15% of jump sales, receive check in 2-3 weeks

#### New Business

- 1. 2017-18 Budget submitted for review and approved

#### Open Discussion:

- 1. BOGO Book Fair: will coincide with Bingo night; BOGO profits will be in Scholastic Dollars and may be used to fund Birthday books, suggested that book fair be open before and after Bingo to allow families time to shop, volunteer sign-up will be created
- 2. Bingo night: April 20, set up is at 5, families may begin arriving at 5:30, Bingo at 6pm; there will also be a taste-testing for families to enjoy, discussion of including bowling but with bingo in the gym space is an issue
- 3. Author Visit: will be held in 2018, Michelle McGlin has been unable to find a school willing to share the expense, suggestion to look outside NJSD to surrounding districts
- 4. TimberRattlers Spring Road game Sunday, May 21, students may sing the National Anthem

#### Upcoming PTO Events

- 1. April 3—Square 1 Art form due back to school
- 2. April 6—Skate Night 5:30-7:30; Last day to order Square 1 Art online
- 3. April 17-21—Pop Pull Tab classroom competition
- 4. April 18—PTO meeting, 4:30 (date change)
- 5. April 20—Family Bingo night and BOGO Book Fair 5:30-7:30
- 6. April 21—Fang reading club sheets due

Meeting adjourned at 5:18pm. Next PTO meeting is Tuesday, April 18, 2017 at 4:30pm.