

**Spring Road School PTO Meeting Minutes**  
**Tuesday, December 10, 2018**

Attendees: Latham Linstedt, Michaela Neitzel, Laura Taylor, Jodi Zehner, Christina Harding, Charlene Davis, Michelle Milbrodt, and Jene Fulcer (with Alicia Larson, Marie Hechimovich and Alana Smith attending meeting through Brownie Troop 2213's request)

Meeting was called to order at 4:35pm. Copies of November's meeting minutes were available and approved without corrections.

Reports:

1. Principal
  - a. No communication on updates to NJSD website
  - b. General Music Concert – lots of positive feedback for the music concert
  - c. Getting pricing for a screen and projector for the gym through the NJSD facilities
  - d. Holiday parties – December 20 with the need to have a background check required and recommend submitting them a minimum of 48hr prior to the parties
  - e. PBIS celebration for each quarter – next one planned in January and a note sent home with kids
  
2. Treasurer
  - a. Account Balances
    - i. Savings: \$7,005.72
    - ii. Checking: \$15,846.71
    - iii. Project: \$9,752.02
  - b. Deposits
    - i. Eagle Graphics: \$151.20 (spirit wear)
    - ii. Save Around coupon books: \$250 (less \$150 for six \$25 prizes to kids who sold 6+ books)
    - iii. Eaton's Pizza \$6,310.00
    - iv. HuTerra: \$89.85
  - c. Expenses
    - i. Save Around Coupon Books: \$1,712.50
    - ii. Eaton's Pizza: \$3,891.70
    - iii. Concert Flowers/corsage: \$28.34
    - iv. Box Top Classroom Party: \$18.78
  
3. Committee Chairs
  - a. Fundraisers
    - i. 2018-19 school year profits so far...
      - i. Club Choice: \$5,251.10
      - ii. Save a round books: about \$1,762.50
      - iii. Eaton's: \$2,418.30
      - iv. HuTerra: \$299.15 (YTD)
    - ii. Fundraiser
      - i. Profit Total: \$9,731.05
      - ii. Fundraiser budget estimated at \$7,400 vs an approved expense budget of \$7,200

- b. Social
    - i. Sky Zone – Pack the Park January 18-19, 2019
    - ii. Changing the Winter Social / Dance to a swimming party on January 25, 2019 from 6-8pm with \$2/kid and \$2.50/adult if they are swimming
  - c. BSA Pack 3081
    - i. Re-chartering paper work given to Jene
    - ii. Bowling Holiday party next week
    - iii. Pinewood derby set up for January 2019
4. Volunteers – No Volunteer requests at this time

#### Old Business

- 1. PTO open Positions
  - a. **PTO Recording Secretary**
  - b. **Basket Raffle co-chairs**
  - c. **Enrichment co-chair**
  - d. **Fundraiser co-chair**

#### New Business

- 1. Brownie troop 2213
  - a. Request to put two boxes in the front entrance to collect donations for the homeless shelter and the animal shelter after the new year for about 2 weeks – a list of things to collect will be provided
- 2. Planning fundraisers and social events for the 2019-20 school year – survey results so far with 18 people responding
  - a. Socials – Positive feedback on the social events
  - b. Fundraisers – need to reduce them, spread them out, and most people are interested in “opt-out” fundraiser
  - c. PTO meetings – would like to have meetings start at 6 – 6:30pm and not on Tuesdays
- 3. Vacuum for Spring Road Custodian to be able to vacuum the shag carpets
  - a. \$300 - \$400 – approved but want a bagless vacuum

#### Upcoming PTO and School events

- a. December 20 — Winter Classroom parties (time determined by teacher)
- b. December 21 — No School (PLD)
- c. December 24-31 — No School (Winter Break)
- d. January 1 — No School (Winter Break) - school resume January 2
- e. January 8 — PTO meeting at 4:30pm in Spring Road's Library
- f. January 11 — Free Winter Social/Dance, 5:30 - 7:30pm
- g. January 18 — Early Dismissal (11:30am) (End of Quarter)
- h. January 18-19 — Sky Zone Pack the Park - any time during operating hours
- i. January 21 — No School (PLD)
- j. January 22 — Skate Night 5:30 – 7:30pm
- k. January 22 – February 8 — Box Top & Milk Caps Classroom Competition

#### Open Discussion

Open Discussion to anyone with items not on the agenda. Please limit discussion to 5 minutes. Items will be addressed, if possible, or please allow us to add it to a future agenda.

Meeting adjourned at 5:15pm. Next PTO meeting is Tuesday, January 8, 2019 at 4:30pm