

Spring Road School PTO Minutes

February 18, 2016

The meeting was called to order at 3:17 p.m.

Attendance:

Alanna Smith, Chris Harding-Malicky, Roxann Barrow, Jessica De Deker, Charleen Davis, Laura Flottesch, Jodi Zehner, Diane Luft, Katie Jones, Heather Shebesta, Amy Frost, Marie Hechimovich, Michelle McGlenn, Alyssa Jackels, Karen Martis, Anne Cowling, Kendal Kwasigsoch (student teacher).

Approval of Minutes:

The minutes from the January 14th meeting were approved. **First:** Alanna Smith
Second: Jessica De Deker

Reports:

Principal Report- Michaela Neitzel

Michaela provided an answer to the question about whether there would be a 5th grade spelling bee during the 2015-2016 school year. Her answer was yes and she informed us that this would be the last year the district is having it. Mrs. Cowling provided info that the classroom spelling bees needed to be done prior to April 8th. The district Spelling Bee will take place the first Friday in May.

Treasurer

Savings balance: \$2,380.70
Checking Balance: \$3,870.80
Walking Track: \$43,895.72!!!!

Deposits:

Skate Night January- \$55.00
Skate Night February- ????
Schwan's Refunds= \$36.38 and \$62.40
PTO Spirit Wear purchases(Tie Dye T-shirt)- \$12.00

Expenses:

Gaming/Raffle License Renewal- \$25.00
Raffle Tickets- Basket Raffle fundraiser expense (10,000 tickets)- \$383.33
Birthday Book Purchased (1st time this school year)-\$493.00 Note: Needs PTO pre-approval next time
Funset Blvd Family Fun Night bracelets- \$100.00

Walking Track Deposits:

Kwik Trip Scrip Gift Card Sales- current profit- \$150.75
*still waiting on the \$1,000 from Kimberly Clark

Open Forum:

- Budget excel spreadsheet was asked to get updated and passed on to the PTO presidents and principal report. This will help with keep a watch on the checking account balance the rest of the school year
- The request to move the Road Runner Tracker to the \$44,000 amount on the fundraising track thermometer was approved. Current balance was at \$43,895.72 and Diane Luft informed us there was an online donation of \$100.00 bumping it up to \$43,995.72 YEAH!!!!
- Diane Luft inquired on when the Kwik Trip cards from the pre-sale would be delivered to parents and we were hoping for the week of Conferences. Paper orders should take a week to process.
- Heather Shebesta asked if the basket raffle co-chairs needed any assistance from her the night of the concert for setting up tables at the High School the night of the concert. Details would get worked out between them.
- Basket #16 would be set up in the library at P/T conference time. Heather would have the seating chart available and the co-chairs would have the items for the basket. Unanimous Approval for raffle ticket start- up money was approved for \$50.00
- Heather Shebesta made a request for \$75.00 for the cost of an accompanist for the May Instrumental Concert at the School. Cost is \$25/hr and would need 3 hours total for practice/rehearsal/night of concert. Approved- **First-** Karen Martis and **Second-**Jodi Zehner
- Alanna motioned the PTO get approval for Concert flowers for Heather Shebesta. Approval for the \$35 was made. **First - Second-**Karen Martis

Basket Raffle Update:

There will be a total of 3 student baskets geared just for students, 1 Principal for a Day Basket, includes S.R. apparel and/or goodies like water bottle, magnet, keychain, etc and the extra basket for winning Premier Seating at the Concert. The student ticket packets will go home on Monday 2/22/16 and are due back to the school by 2/29/16. Baskets will be on display at school during conferences and tickets will be sold at the table and in the office with Sheila. There were lots of items still coming in from a number of businesses. A Thirty-One Consultant is providing the bags to be used as the actual baskets.

Funset Boulevard Update:

Date is set for Thursday April 14th. Need volunteers to help sell bracelets the mornings of April 13th and 14th at school in the mornings. The PTO will send out a need on Volunteer spot. All renovations at Funset are completed and should be operating at 100%.

Kwik Trip Gift Card

The PTO approved \$500 as the amount we would start with for the on-hand gift cards in the office. We approved it would all be increments of \$25.00 to start. It was also approved that it would get re-stocked once it hit a balance of \$100.00. It would be an automatic re-order amount to the \$500.00 for a while, until we see how much we are selling over a smaller and larger period of time. Approval **First-**Christina Harding-Malicky, **Second-** Amy Frost

Terracycle:

Jessica provided the updates with which “recycling brigade” the school can continue with. We will be highlighting the “Writing Utensils”- markers, pens, highlighters, sharpies, dry-erase, mechanical pencils. Linda Dums will work with her Girl Scout Troop making the collection boxes for the classrooms. Flyers with more info can go home to families in the next month for Earth Day celebration and responsibilities.

We don’t get a cash back option anymore for the glue sticks, but we would still keep the collection going and will purchase the box from Terracycle at a cost to the PTO in the future.

Visiting Author Katie McKy

She will be visiting the school on Monday March 14th. We will need help with setting- up, running the work shop sessions, and clean up. A catered lunch will be provided for Katie and the volunteers. A PTO email and volunteer spot asking for volunteers will be getting sent out.

Spring Pictures

Spring school pictures for all the students coming up Tuesday April 19th. The PTO provides 2-2-4 volunteers to help out typically from 8:30-11:30 a.m.. We will need volunteers for each of the two cameras. Pictures will be in the Art room. An email asking for volunteers will be sent out when it gets closer to this date.

Fun Run

The date has been set for Thursday May 26th, due to the fact we don’t have school on Friday, due to Memorial Day. It will be in the afternoon from 1-3 p.m.

Roxann and Diane are working on picking out the student prizes. They will be having a pledge fun run this year, like last year. Students will be collecting pledges in the month of April.

Jessica confirmed that we will have the Klements Sausage costumes available again. Looking for volunteers to fill the 4 costumes.

We voted to change the time of our next PTO meeting on Thursday March 17th to **3:15 p.m.** because there is a Skate night the same night.

Skate Night

Amy Frost inquired on whether we would still want to have the December PTO Skate night over Winter break for next school year due to the fact we only had 15 in attendance. We will keep it for next year and do a better job of promoting it to the S.R. families.

We discussed how Fox Valley Roller rink has open skate on the days the district doesn’t have school. More promoting of these dates will be in the newsletter and can also send home sheets to families. This can also be a way for us to earn extra money on these extra open skate opportunities, as long as you say you are from Spring Road School.

The meeting was adjourned at 3:57 p.m.

Important Dates

Skate Night March 17th 5:30-7:30

Early Dismissal Friday March 18th @ 11:30 a.m.

Career and Hobby Day- Friday March 18th

Funset Blvd Family Fun Night Thursday April 14th

Square 1 Art Parent Pick-Up- Thursday May 4th and Friday May 5th

Fun Run Thursday May 26th – pledging through April

On- going fundraisers- skate nights, box tops, pop tops, Terracycle, Kwik Trip Milk caps

PTO Team Needs

Looking for a Cultural Events co-chair- Would share this position with our music teacher and other co-chair Mrs. Heather Shebesta.