

Spring Road School PTO Meeting Minutes

Tuesday, January 31, 2017

Attendees: Anna Sherman, Jodi Zehner, Michelle Milbrodt, Katie Jones, Karen Martis, Amy McNulty, Charleen Davis, Chris Harding-Malicky, Michaela Neitzel, Michelle McGlin, Sheila Brucks, and Teri Meylink

Meeting was called to order at 4:35pm. Copies of December meeting minutes were available and approved with correction of meeting date.

Reports

1. Principal

- a. Courtyards: Ms. Neitzel has had brainstorming conversations with Spring Road parent Todd Rockweit about renovations to the courtyards to make them more inviting and useful for classes. Discussions have included ideas for raised beds, benches, and possibly beehives and/or chickens. The estimated cost for 19 raised beds is \$3500. More details will be coming.
- b. Playground: Currently some Spring Road students are unable to access or play on playground. Ms. Neitzel has been gathering information from district administrators Adam Krieger, John Joch, and Tim Gantz on our options for improvements and funding. She has also met with a sales representative for information about equipment to be placed in three potential areas on playground. She will continue to provide information about needed funds and plans.
- c. Recognition of donors for walking track: Discussion about need for and ways to recognize donors. Since this project was made possible through a widespread community effort, with numerous smaller donations and fundraising efforts, the PTO members decided that there will be no permanent recognition of donors. Community was invited to ribbon cutting and celebration in the fall where recognition was made of the many community members and supporters who helped finance the project.
- d. Career and Hobby Day: March 17, 2017; Lori Marsden and Cheryl Gianopoulos have been leading a group of Spring Road teachers in planning this event.
- e. Room Reps: Ms. Neitzel expressed thanks for early communication on conference meals.
- f. PTO newsletter: Thank you to Michelle Milbrodt for creating this informative communication.

2. Treasurer

- a. Savings Balance: \$2,385.03
- b. Checking Balance: \$9,073.61
- c. Balance left in walking track fund: \$8,701.56
- d. Income/Expenses:
 - i. Roller skating deposits:
 1. December = \$21
 2. January = \$78

- ii. Box Tops refund check deposit: \$1,300.80
 - iii. Square 1 Art check deposit = \$36.98
 - iv. Kwik Trip check deposits = \$119.70 (milk caps) and \$5.27 (Scrip cards)
 - e. PTO members decided to discontinue offering Kwik Trip Scrip cards in office
 - f. Sheila Brucks suggested offering themes on Skate Nights to encourage more participation
3. Committee Chairs:
- a. Basket Raffle: continue to receive donations; calls will be made to past donors who have not yet donated; raffle will be held February 23-24 during conferences
 - b. Teacher Appreciation/Room Reps: teacher appreciation project underway; week will include handmade gift and food; families are encouraged to check the teacher favorites lists if they wish to give a personal gift
 - c. Funset event will not be held this year.
 - d. Square 1 Art: Amy McNulty reported that the project is on schedule; Mr. Linstedt is working with students to create their artwork pieces, which will be submitted by March 21, orders after spring break with delivery before Mother's Day

Old Business

1. Walking Track: bills are paid; rain garden is all that remains to be completed, which will require some fill dirt; remaining funds will be allocated to the playground project

New Business

1. Fun Run: PTO would like to seek RoxAnn Barrow's help with making this a pledge run with proceeds going to playground project. Ms. Neitzel will check with Mrs. Barrow on interest.
2. Review of 2017-18 Calendar: Thank you to Michelle Milbrodt for creating this document.
 - a. PTO members approved using the monthly calendar format.
 - b. Discussion of 2017-18 fundraisers:
 - i. Cherrydale fall fundraiser: gives 30% back to school, 6 weeks from order to delivery with delivery before Christmas, online orders ship to customer; catalogs selected; fundraiser approved
 - ii. Eaton's pizza: Due to number of fundraising options, book fair, and field trips, Eaton's Pizza will not be a fundraiser during 2017-18.
 - c. 2017-18 Committee Chairs
 - i. Book Fair/Birthday Books: Michelle McGlin, Jamie Koslowski, Kellie Smillie
 - ii. Teacher Appreciation/Room Reps (prefer co-chairs): Jenni Oeftger
 - iii. Social (prefer co-chairs): Charleen Davis
 - iv. Enrichment (prefer co-chairs): Heather Shebesta
 - v. Skate Night: Amy Frost
 - vi. Cherrydale:
 - vii. Box Tops: Marie Hechimovich ?
 - viii. Spirit Wear: Charleen Davis
 - ix. Square 1 Art: Amy McNulty

Open Discussion:

1. Spring Pictures March 14, 8:30-11:30, volunteers needed
2. Book Fair update—decorations being organized, volunteers needed, e-mail sent

Upcoming PTO Events

1. January 23-February 16—Box Tops Competition
2. Monday, February 13—Jump Rope for Heart
3. Tuesday, February 14—Valentine's Day parties
4. Thursday, February 16—PTO meeting at 4:30pm
5. Tuesday, February 21—Skate Night 5:30-7:30pm
6. Wednesday and Thursday, February 23 & 24—Book Fair/Parent Teacher Conferences/Basket Raffle and Cash & Carry Fundraiser

Meeting adjourned at 5:45pm. Next PTO meeting is Thursday, February 16, 2017 at 4:30pm.