

Spring Road School PTO Minutes

Thursday, October 15, 2015 at 6:30pm

School Library

Call to order at 6:32pm

Attendance

Alanna Smith, Marie Hechimovich, Michelle VerHaagh, Heather Swbebesta, Alyssa Jackels, Teri Meylink, Diane Luft, Karen Martis, Sheila Brucks, Michelle McGlin

Approval of Minutes

September Minutes were approved by Karen Martis and Alanna Smith. There was a correction on the minutes under Cultural Events.

Heather Schebesta corrected that there is not a photographer lined up for the Spring Music concert yet. A few members at the meeting were going to look into finding a photographer.

Reports

Principal, Michaela Neitzel- Michaela would like to see author Katy MckY come in for Spring Book Fair.

Teacher have agreed to forgo free books from the book fair in order to pay for the author. We would need to get cash instead of Scholastic money during Fall Book Fair to pay for author, \$900.

Skate night is a Halloween Theme. No mask or lose clothing. No costume contest.

Picture retake is Thursday, October 22nd, volunteer spot is up & looking for volunteers.

Box Top- Michaela would like to know box top prize prior to next contest starting.

Pop top contest- when will it be?

Penny War? I informed her that the PTO had decided to forgo it this year due to low participation last year.

Michaela would like to do a Read-in. This would be done in the morning, 7:15-7:45 "Come & Go" for parents to come in and read with their child. Food would be available. This would be done 1st week of March for "Reading Across America". This is a staff coordinated even. Parents are welcome to volunteer if they would like to.

Michaela thanked Linda Dums for doing a wonderful job with the book fair and making all kids feel welcome, even if they are not purchasing books.

Treasurer, Karen Martis-

Savings- \$2,378.72

Checking \$3,724.08

Walking Track Account \$35,000

Bake sale \$349.25

50/50 Raffle \$188.50

Kona Ice \$150.76

Spirit Wear \$123.00

Fun Run (Spring 2015) \$3,738.73

September Rollerskating Night \$63.00

It was brought to attention that the Walking Track Committee had asked for the deposits from Bake Sale, 50/50 Raffle & Kona Ice deposits be placed in Walking Track account instead of Checking. \$688.51 will be transferred over.

Open Forum

Rally Around Reading- Sheila Brucks informed the members of the board what Rally Around Reading is and thanked all the volunteers who make it happen. Rally Around Reading is a program for 1st and 2nd graders, volunteers come in to school on a daily basis, reading one on one with different children throughout the week for a half an hour. Not all children are selected for this program. Children are chosen by test results and selected by their classroom teacher. This program has shown great results with the children, helping them to become stronger readers.

It was brought to our attention that the newsletter is not easy to find for new parents. Wondering if it would be possible to email out the direct link to the newsletter instead of the link to the home page?

What's Happening PTO folders. There was discussion about all PTO related information going home on Wednesdays. This way parents will get all the information they need about PTO events early in the week. Also, teachers only need to put PTO papers in the folder 1 day a week instead of multiple days.

Old Business

Eaton's Pizza sale will start Nov 6th-20th. Delivery date is Friday Dec.11th. Set up at 2pm, pick up 3-6pm. Volunteer Spot will be set up.

Book Fair will be Oct.19th-23rd. Volunteer Spot and a volunteer letter will go out to families to get help to run the fair. Fair will run during lunch Oct 27th & 28th. Also during conferences. Break down will be Nov. 2nd in the morning. There will be a Monster Coin Drive the week prior (Oct. 19-23) with a theme each day. All money raised from Monster Coin Drive & Sucker Pull will go towards purchasing books for school and the library.

Kwik Trip Cards- Jessica will get a flyer out for parents to pre-order cards. After initial order we will keep cards on hand in the office. Initial order will take 7-10 days. Cards purchased after initial order can be paid by cash, money order or check. If paid by check the cards will be held for 3-4 days to make sure check cashes. Cards will come in \$25, \$50, \$75 & \$100. School automatically makes 5% from each card sold. If card is used for in-store purchases, school will receive an additional 10%. Jess will have a book to keep records of the purchases.

Festival Food Cards- Parents pay \$20 & will receive a 6 hole punch card to receive 5% off \$75. School automatically gets \$10 back from each card sold. No money up front, no minimum order & unused cards can be returned. Both Kwik Trip and Festival cards will be on the flyer to go home to parents.

Fall Festival: A Costume Ball will be held Nov.12th 6-8pm. \$2 charge for each child, adults are free. Glow necklaces will be given to each child. Water and lemonade will be sold at the dance. There will be a costume contest for each grade. Discussion about how to judge the costumes. Possibly a paper vote

during a parade? Also discussion about a “craziest family costume” and 50/50 raffle. Thank you to Charleen Davis-Rupiper who organized the social.

Walking Track: A bank account for the Walking Track has set up. \$35,000 has been transferred to this account from PTO checking account. An additional \$699.25 will be put in the account from the 3 fundraisers the PTO has had to date. (bake sale, 50/50 raffle & Kona Ice). The Walking Track Committee voted on the following fundraisers to be “Walking Track Fundraisers”: Bake Sale, 50/50 Raffle, Kona Ice, Basket raffle, Eaton’s Pizza, Square 1 Art and Fun Run Pledges.

NEW BUSINESS

Giving Tree: A tree has been set up in the front hall, in fall colors for parents to take from during conferences A flyer will go out to families making them aware of the giving tree. Thank you to Stephanie Winkel for Chairing the Giving Tree. She did a wonderful job.

Box Tops: Contest ends Oct. 23rd. Winning class will receive a couple of books from a previous scholastic purchase, each student will receive pencils and a 2 pack of animal erasers. Thank you to Marie Hechimovich & Teri Meylink for chairing this committee.

School Directory: Possibly be ready by end of October. There was discussion about adding email addresses. In the end it was decided to keep as it is, as emails can sometimes go to Spam and then the parents are unable to be reached. Thank you to Sheila Brucks for putting the directory together.

Discussion

Year at a Glance PTO events

Eaton’s Pizza Nov 6-20.

Basket Raffle- March, announcement will be at Spring General Music concert, March 8th, we will sell tickets 2 weeks prior to concert.

Square 1- May delivery date, in time for Mother’s Day.

Fun Run-Will be held in May, pledges will be collect in April and will be due by end of April.

On-Going Fundraisers: Skate Nights, Box Tops, Pop Tops, TerraCycle, Milk Caps.

Notable Mentions

Bake Sale raised over \$349. 50/50 Raffle during Open House raised \$188.50. Jim McClin, parent of Allison in Mrs. Roberts class won \$188.50 from the 50/50 Raffle. Kona Ice raised over \$150 at Open House.

Teacher’s conference meals will be Wednesday Oct 28th and Thursday 29th. BBQ sandwiches and Cold Cut sandwiches will be served, respectively. Volunteer Spot will be set up for donations and help.

Grandparents Day is Nov 6th from 9-11am. Volunteer Spot is up. District will not allow us to borrow or purchase a wheel chair for the day. Possibly Horace Mann has a “transfer chair” we can use. Michaela is looking into this. Sheila Brucks mentioned that we should remind grandparents to bring Box Tops with them to Grandparents Day, maybe send home a flyer for grandparents.

Notable Dates

Box Tops & Spirit Wear due Oct. 23rd.

Skate Night: Oct. 26th- Halloween Theme.

Book Fair: Oct. 27-29

Conferences: Oct 28th-29

Grandparents & Retired Friends Day: Nov. 6th

School Social: Nov. 12th

PTO Team Needs

Secretary: _____

Spring Social: _____

Basket Raffle: Chris Harding & _____

Book Fair: Linda Dums & _____

Cultural Events: Heather Shebesta & _____

Next Meeting is Thursday November 19th at 3:15 in the school library

Respectively submitted by Alanna Smith