

Spring Road School PTO Meeting MINUTES
From Thursday, January 14, 2016

(Please note the meeting minute items in **BOLD**.)

Call to order. **6:32 p.m.**

Welcome attendees and staff. **Chris Harding-Malicky, Heather Shebesta, Teri Meylink, Alyssa Jackels, Helen Flint, Diane Luft, Michelle VerHaagh, Jenni Oeftger, Jessica DeDeker, Michelle McGlin, Amy McNulty, Karen Martis**

Approve December minutes. **First: Helen Flint and Second: Jenni Oeftger**

Reports

Principal- Michaela Neitzel

Commented on the great turnout for the PTO meeting. Introduced staff members Heather Shebesta and Diane Luft.

Updates on Schoology and Facebook. **The Facebook page is up and running. Still trying to figure things out. Will sent out info about it once things are fully up and running. Schoology is also running. Parents will need a parent code to access it. The goal is to get it implemented as well. Schoology is similar to Facebook. Both will have the exact same information. Also hope at conferences there will be a laptop available to assist families in sign up. More info will be available in a couple weeks.**

Treasurer- Karen Martis

Savings balance: \$2,380.30

Checking Balance: \$4,731.68

September Rollerskating Night: \$63.00

October Rollerskating Night: \$69.00

November Rollerskating Night: \$15.00 (during winter break)

Kwik Trip Refund: \$100.60

Money that was placed into the walking trail account:

Box Tops Refund: \$1,462.00

Eaton's Pizza Profit: \$5,047.85

Kimberly Clark Volunteer Donation: \$500.00

Still waiting for another \$1,000.00!

Thanks to volunteers from Kimberly Clark!!

NEW balance for the Walking Trail Account: \$43,735.78!!!

Info will be shared with families asking them to encourage companies that would match a donation.

Any Staff Members with items to discuss?

From Heather Shebesta: Tom Pease has been booked for a concert on the last day of school.

Is the PTO going to do a raffle for special front row seating at Spring concert? When and how? VOTE? **The PTO voted to have a special basket available for a drawing for reserved seats for the March 8 Spring Concert.**

Open Forum

Anyone with items not on the agenda. Please limit discussion to 5 minutes. Items will be addressed, if possible, or please allow us to add it to a future agenda.

Jessica DeDeker said there are extra tie dye shirts available for purchase right now. If families want to purchase one, contact Mrs. Brucks in the front office. Also there is the possibility of a Spring spirit wear sale for items like T-shirts and sweatshirts.

Old Business items for review.

Kwik Trip gift cards sales. Jessica will put together a flyer for parents to pre-purchase cards. Turn around should only be a week. After the initial cards are purchased we will purchase extra to keep on hand.

What's Happening Wednesday: One day a week dedicated to take home papers from the PTO & school papers. Need to order folders and get volunteers to help stuff folders. Linda will write a letter asking for parent volunteers. Also should see that something is posted again through school newsletter. **After discussion it was decided to not pursue the folder idea at this time but perhaps aim for one day a week to have any PTO information to be distributed on a colored paper.**

New Business

Basket Raffle: To be raffled off at the Spring Concert on March 8th. Chris Harding and Jodi Zehner are the co-chairs. Would like to see baskets ready for display at P/T Conferences February 24-25. **Chris Harding reported that the baskets were being worked on. She said there would be a total of 12 baskets. One basket would be for students only, with the prize to be Principal for a Day. Donations in from the YMCA, Green Bay Gamblers, Mary Kay, Young Living, Coach 21 Day Fit Challenge, wine and more. A letter will be going out to businesses on school letter head. Deadline would be the end of January. An email would go out in February to seek help with packaging.**

Author visit: Katie McKy on March 14. Total cost will be \$900, which will come from the amount we earned through the Fall 2015 Scholastic Book Fair. She will present a couple times to the school body and have workshops with the older grades. Will PTO be catering in a lunch? VOTE. **APPROVED**

Conference meals: Jenni Oftger and Helen Flint will meet with room reps to discuss this. Should we keep food out until 8 p.m. to make sure all teachers and staff have eaten? Suggestions or concerns for this conference meals? **Discussion.**

Book Fair: Feb.22-25. Theme: Peace! Love! Books! Need a co-chair for the position. Volunteers also needed. A letter will go home to families.

PTO Secretary is needed. This could be a rotating job if we can find more than 1 person to help. Currently the Co-Presidents are also the Secretary. **Following the meeting, Terri Meylink offered to take on secretary duties for PM PTO meetings. Jessica DeDeker offered to take on secretary duties for PTO meetings after school.**

Walking Track Update: amount in the account now? Who has donated recently?

Discussion

Year at a Glance calendar of PTO events:

- Basket Raffle: Pre-ticket sale in February. Winners announced in March at Spring Concert.
- Select seating for Spring Concert: February during conferences?
- Square 1 Art: Orders placed in April with a delivery date in May (maybe by Mother's Day).
- Fun Run: Pledging in April, Run in May.
- On-Going fundraising: Skate Night, Box Tops (February collection), Pop Tops (April collection), TerraCycle, Milk Caps

Square 1 orders would be due April 14. Hope to have items delivered by May 5 with May 5 and 6 pick up dates.

The Box Top competition runs until Feb. 19. For the winning class, the teacher would receive a \$25 gift certificate to the upcoming fair and the students would receive prizes like a bookmark and eraser.

There was some discussion about the TerraCycle program. There are many things that could be recycled, such as pens, dry erase markers and such. The PTO will look into spreading the word about what can be recycled. Also perhaps get small containers for classrooms to use specifically for items that can be recycled.

Notable Dates

Skate Night: Jan. 21

No School: Jan. 29

Valentine's Day Classroom Parties: Feb. 12

PTO Team Needs

Secretary

Book Fair- Linda Dums & Michelle McGlin (who offered to step up after the PTO meeting.)

Cultural Events- Heather Shebesta & ?

The meeting was adjourned at 7:53 p.m. Next meeting: Thursday, Feb. 18 at 3:15 p.m. in the school library.