

Spring Road PTO Budget

School Year: 2017 - 2018 Estimated Fundraiser Income: \$8,000

Activity	Description	Category	Month Planned	Proposed Budget	Activity Owner
Meet and Greet	Supplies for calendar, posters, etc. for Meet & Greet	Expense	July/Aug	\$100	PTO Exec
Teacher Supplies	Up to \$50/teacher (30 teachers) for misc. classroom supplies/ startup expenses	Expense	Aug - Nov	\$1,500	Treasurer
Prizes	Prizes for back to school	Expense	Aug	\$75	SR Staff
Teacher Lunches	Teacher Lunch on first day back to school	Expense	Sept	\$100	PTO Exec
Student Activities	Activity Day	Expense	Sept	\$50	SR Staff
Socials	Dodgeball Night	Expense	Sept	\$50	Socials
Book Fair	Supplies and snacks for teachers (\$50/fair)	Expense	Oct/Feb	\$100	Books
Box Top Winner Party	Classroom w/ most Box Tops (Choice of \$25 cash or \$50 scholastic bucks - 2/year)	Expense	Oct / Apr	\$50	Box Tops
Box Top Postage	Mail Box Tops in (2/year)	Expense	Oct / Apr	\$50	Box Tops
Socials	Fall and Spring Social	Expense	Oct / March	\$600	Socials
Student Activities	Fun Night / Open House	Expense	Oct	\$50	SR Staff
Teacher Lunches	Fall Parent/Teacher conferences	Expense	Oct	\$50	T. A.
Music Concert	Flowers (\$50), Accompanists	Expense	Dec	\$150	PTO Exec
Socials	Dance Night	Expense	Jan	\$50	Socials
Birthday books	Buy birthday books for students	Expense	Jan	\$200	Books
Raffle	License and Tickets	Expense	Jan	\$400	Raffle
Teacher Lunches	Spring Parent/Teacher conferences	Expense	Feb	\$50	T. A.
Student Activities	Career & Hobby Day	Expense	March	\$75	SR Staff
Socials	Family Game Night	Expense	Jan	\$100	Socials
Teacher Lunches	Teacher Appreciation Week	Expense	May	\$75	T. A.
Student Activities	Fun Run	Expense	May	\$100	SR Staff
Scholarships 5th Grade Field Trip	Scholarships for 2 Spring Road students (\$500- each) & reception snacks Per 5/17 meeting, changed to 5th Grade Field Trip	Expense	May	\$1,025	PTO Exec
Cultural Event	Author, speaker, music group, etc.	Expense	May	\$500	Enrichment
Retirements	Gift cards for retiring teachers	Expense	May	\$0	Secretary
Supplies	Paper copies, communications	Expense	All year	\$100	PTO Exec
			Expense Total	\$5,600	
Book Fair	Start-up cash for Book Fair (\$200/fair)	Start-up	Oct/Feb	\$200	Books
			Start-up Funds Total	\$200	
TOTAL WORKING BUDGET				\$5,800	

NOTE: Need PTO approval per Spring Road by-laws before activities/committees spend more the approved budgeted amount.

Budget Approval Signatures

Title	Name	Signature	Date
Co-President	Christina Harding		
Co-President	Jodi Zehner		
Treasurer	Karen Martis		
Recording Secretary	Teri Meylinks		
Coordinating Secretary	Michelle Milbrodt		
Spring Rd Principal	Michaela Neitzel		