

Spring Road School PTO Meeting Agenda
Tuesday, April 9, 2019

1. Welcome, call to order and approve March's meeting minutes
2. Reports
 - a. Principal
 - b. Treasurer
 - c. Committee Chairs
 - i. Fundraiser
 1. Craft and Vendor Fair recap
 - ii. Social
 1. April 12 – Family Swim night at NHS 6-8pm
 2. April 25 – Badger Bash @ Badger Sports Park
 - iii. BSA Pack 3081
 - iv. Volunteers
 1. Career & Hobby Day (May 3) – Help out Spring Road staff during career & hobby day!!! We are looking for 5 volunteers to help us out in the morning
<https://signup.com/go/ZCMwXXN>
 2. Teacher Appreciation (May 8) – Celebrate our teachers and staff by bringing in a goody or two: <https://signup.com/go/QjLuqVB>
 3. End of Year Celebration (June 4) – Help our Spring Road Staff at the carnival!! We are looking for about 60 volunteers to help us out in the afternoon.
<https://signup.com/go/wssdZOL>
3. Old Business
 - a. The 2019-20 PTO Executive Committee Nominations will be accepted **now through May 14** at the beginning the PTO meeting prior to elections. A summary of the Executive Committee members:
 - i. The Co-Presidents shall preside at all meetings of the Organization and the Executive Committee at which one of the presidents must be present.
 - ii. The Recording Secretary shall keep and records of the organization, take and record minutes, and handle correspondence.
 - iii. The Coordinating Secretary we are looking to have TWO people to help with planning fundraiser, drafting the budget, writing the PTO newsletter (if this to be continued – or if someone just wants to write it without being the coordinating secretary) for the following school year.
 - b. Other Volunteer Opportunities, these positions are not elected and any of them can be co-chaired.
 - i. Fundraising – the committee develops the fundraising plan the next school year's activities, events and fundraisers with the assistance and input of the standing and special committee chairs to allow the PTO to meet budgetary and project needs.
 - ii. Social Committee – the committee comes up with ideas for social events for Spring Road families like dances, bowling night, game night and bingo night.
 - iii. General Mills Box Tops – assist in collecting, counting and sending of the box tops two times a year – we are looking for a couple of people to assist and a person to co-chair the committee.
 - iv. Milk Caps – assist in collecting caps twice a year and sending in milk caps once a year.

- v. Art, Craft and Market Day Fair – This is a new event to be held in March for the 2019-20 school year. The committee will work with getting vendors for the fair and advertising for the fair.
- vi. Monthly PTO newsletter – work with the coordinating secretary to update the PTO monthly newsletter with current information to be published at the beginning of each month. All of the templates and information from last year will be available to you and you can work on it at home

4. New Business

5. Upcoming PTO and School events

- a. April 2-9 — Square 1 Art Sale (Paper Orders due 4/9)
- b. April 9 — PTO meeting at 4:30pm in the Library
- c. April 12 — Spring Social
- d. April 12 — Last day to order Square 1 Art ONLINE
- e. April 18 — Skate Night 5:30 – 7:30pm
- f. April 19 — No School
- g. April 22 — No School (PLD)
- h. April 25 — Badger Bash @ Badger Sports Park - during operating hours
- i. May 1 — Walk to School Wednesday
- j. May 3 — Career & Hobby Day 9 - 11:30am
- k. May 6 & 7 — Square 1 Art pick-up 3:05 - 6:00pm
- l. May 7 — Skate Night 5:30 – 7:30pm
- m. May 8 — Walk to School Wednesday
- n. May 14 — PTO meeting at 4:30pm in the Library
- o. May 15 — Walk to School Wednesday
- p. May 22 — Walk to School Wednesday
- q. May 24 — No School (PLD)
- r. May 27 — No School (Memorial Day)
- s. May 23 — Fun Run 1 – 3pm (Rain Date May 28)
- t. May 29 — Walk to School Wednesday

6. Open Discussion Open Discussion to anyone with items not on the agenda. Please limit discussion to 5 minutes. Items will be addressed, if possible, or please allow us to add it to a future agenda.