

Spring Road School PTO Meeting Agenda
Tuesday, May 14, 2019

1. Welcome, call to order and approve April's meeting minutes
2. Reports
 - a. Principal
 - b. Treasurer
 - c. Committee Chairs
 - i. Fundraiser
 - ii. Social
 - iii. BSA Pack 3081
 - iv. Volunteers
 1. End of Year Celebration (June 4) – Help our Spring Road Staff at the carnival!! We are looking for about 60 volunteers to help us out in the afternoon. <https://signup.com/go/wssdZOL>
3. Old Business
 - a. PTO Executive Committee Nominations
 - b. Other Volunteer Opportunities, these positions are not elected and any of them can be co-chaired.
 - i. Fundraising – the committee develops the fundraising plan the next school year's activities, events and fundraisers with the assistance and input of the standing and special committee chairs to allow the PTO to meet budgetary and project needs.
 - ii. Social Committee – the committee comes up with ideas for social events for Spring Road families like dances, bowling night, game night and bingo night.
 - iii. General Mills Box Tops – assist in collecting, counting and sending of the box tops two times a year – we are looking for a couple of people to assist and a person to co-chair the committee.
 - iv. Milk Caps – assist in collecting caps twice a year and sending in milk caps once a year.
 - v. Art, Craft and Market Day Fair – This is a new event to be held in March for the 2019-20 school year. The committee will work with getting vendors for the fair and advertising for the fair.
 - vi. Monthly PTO newsletter – work with the coordinating secretary to update the PTO monthly newsletter with current information to be publish at the beginning of each month. All of the templates and information from last year will be available to you and you can work on it at home
4. New Business
 - a. PTO Executive Committee Election
 - i. Co-Presidents:
 - ii. Treasurer:
 - iii. Recording Secretary:
 - iv. Coordinating Secretary:

- b. Committee Chairs (Confirmation and/or changes)
 - i. Monthly PTO Newsletter
 - ii. Social co-chairs: **OPEN**
 - iii. Basket Raffle co-chairs: Jodi Zehner and **OPEN**
 - iv. Eaton’s Pizza chair: Jodi Zehner
 - v. Square 1 Art: Amy McNulty
 - vi. Skate Night: **OPEN**
 - vii. Box Tops co-chair: Need to confirm Marie Hechimovich and **OPEN**
 - viii. Birthday books co-chair: Kellie Smillie and Jodi Henning
 - ix. Fall Fundraiser co-chairs: **OPEN**
 - x. Teacher Appreciation / Room Rep co-chairs: Jenni Oeftger and Laura Taylor

- c. Per the PTO by-laws (Article VI, Section F to leave a minimum of \$2000 in the checking account), the proposal was to leave approximately \$10,000 in the checking account and transfer \$1,000 to project fund

- i. Treasury 2018-19 school year summary (Sept 2018 – April 2019)

Account	Sept. 2018 balance	April 2019 balance	May Approximate balance	Comments
Savings	\$7,001.37	\$7,011.50	~\$7,012.98	
Checking	\$7,844.88	\$15,527.78	~\$11,027.78	Only about \$1,000 to transfer
Project	\$9,745.96	\$9,760.10	~ \$11,242.17	Added Craft Fair \$ to total

- ii. Need to vote to approve or propose a different choice

5. Upcoming PTO and School events

- a. May 15 — Walk to School Wednesday
- b. May 22 — Walk to School Wednesday
- c. May 24 — No School (PLD)
- d. May 27 — No School (Memorial Day)
- e. May 23 — Fun Run 1 – 3pm (Rain Date May 28)
- f. May 29 — Walk to School Wednesday
- g. June 4 — End of Year PBIS Carnival Celebration

6. Open Discussion Open Discussion to anyone with items not on the agenda. Please limit discussion to 5 minutes. Items will be addressed, if possible, or please allow us to add it to a future agenda.