

Spring Road School PTO Meeting Agenda
Tuesday, March 12, 2019

1. Welcome, call to order and approve January's meeting minutes
2. Reports
 - a. Principal
 - i. Superintendent Dr. Pfeiffer will be at our March PTO meeting to present information about the Neenah Joint School District's upcoming facilities referendum, provide background and answer questions about the \$129.5 million referendum that will be voted upon by District residents on April 2.
 - b. Treasurer
 - c. Committee Chairs
 - i. Fundraisers
 1. Vendor and Craft fair – March 16, 9am – 3pm
 - ii. Social
 1. Family Bingo Night – March 8
 2. April Social – ??
 - iii. BSA Pack 3081
 - iv. Volunteers
 1. Bingo – <http://signup.com/go/ssRxmpR>
 2. Career & Hobby Day – <http://signup.com/go/cDtHavs>
3. Old Business
 - a. PTO open Positions
 - i. PTO Recording Secretary
 - b. Gym Screen/ Projector
 - c. Draft of 2019-20 Calendar and Budget – asking for input
4. New Business
 - a. The 2019-20 PTO Executive Committee Nominations will be accepted now through May 14 at the beginning the PTO meeting prior to elections. A summary of the Executive Committee members are:
 - i. The Co-Presidents shall preside at all meetings of the Organization and the Executive Committee at which one of the presidents must be present.
 - ii. The Recording Secretary shall keep and records of the organization, take and record minutes, and handle correspondence.
 - iii. The Coordinating Secretary we are looking to have TWO people to help with planning fundraiser, drafting the budget, writing the PTO newsletter (if this to be continued – or if someone just wants to write it without being the coordinating secretary) for the following school year.
 - b. Other Volunteer Opportunities, these positions are not elected and any of them can be co-chaired.
 - i. Fundraising – the committee develops the fundraising plan the next school year's activities, events and fundraisers with the assistance and input of the standing and special committee chairs to allow the PTO to meet budgetary and project needs.
 - ii. Social Committee – the committee comes up with ideas for social events for Spring Road families like dances, bowling night, game night and bingo night.

- iii. General Mills Box Tops – assist in collecting, counting and sending of the box tops two times a year – we are looking for a couple of people to assist and a person to co-chair the committee.
- iv. Milk Caps – assist in collecting caps twice a year and sending in milk caps once a year.
- v. Art, Craft and Market Day Fair – This is a new event to be held in March for the 2019-20 school year. The committee will work with getting vendors for the fair and advertising for the fair.
- vi. Monthly PTO newsletter – work with the coordinating secretary to update the PTO monthly newsletter with current information to be publish at the beginning of each month. All of the templates and information from last year will be available to you and you can work on it at home

5. Upcoming PTO and School events

- a. March 8 — Family Bingo Night 5:30 - 7:30pm
- b. March 12 — PTO meeting at 4:30pm in the Library
- c. March 16 — Art, Craft and Market Day Fair in Spring Road Gym 9am - 3pm
- d. March 21 — Skate Night 5:30 – 7:30pm
- e. March 22 — Early Dismissal (11:30am) (End of Quarter)
- f. March 25-29 — No School (Spring Break)
- g. April 2-9 — Square 1 Art Sale (Paper Orders due 4/9)
- h. April 9 — PTO meeting at 4:30pm in the Library
- i. April 12 — Spring Social
- j. April 12 — Last day to order Square 1 Art ONLINE
- k. April 18 — Skate Night 5:30 – 7:30pm
- l. April 19 — No School
- m. April 22 — No School (PLD)
- n. April 25 — Badger Bash @ Badger Sports Park - during operating hours

6. Open Discussion Open Discussion to anyone with items not on the agenda. Please limit discussion to 5 minutes. Items will be addressed, if possible, or please allow us to add it to a future agenda.