

# Spring Road School PTO Minutes

March 17, 2016

The meeting was called to order at 3:20 p.m.

## **Attendance:**

Chris Harding, Jodi Zehner, Katie Jones, Heather Shebesta, Amy Frost, Alanna Smith, Diane Luft, Jessica De Deker, Kim Braunel, Sheila Brucks, Amanda Huycke

## **Approval of Minutes:**

The minutes from the February 18<sup>th</sup>'s meeting were approved. **First:** Jodi Zehner

**Second:** Christina Harding

## **Reports:**

### **Principal Report- Michaela Neitzel**

- Recapped on the magazine sales- the school should receive \$1,000 towards the literacy program, pending all addresses are accurate. Informed us that the NJS District is looking at implementing a new reading program for K-2, so this will help get updated reading materials for that program.
- Our school presented to the District's Board of Education in early March and it was really well received. They could present from four topics: Something the school has (1) Started, (2) Stopped, (3) Shared, or (4) a Big Idea. They shared things they (1) Started and (3) Shared to the board.
  - o We started the Schoology and Facebook Page. We have between 500-1000 followers who are either following or liking a post.
  - o They are doing a book study all year on "Mindset" by Carol Dwek.

- They changed from Fact practices time test – “Rocket Math” to “Number Talks, which is having the kids think about problem solving and sharing it in a mental format, and showing that there is more than one way to solve a problem.

### **Treasurer**

Savings balance: \$2,381.07

Checking Balance: \$2,721.32

Walking Track: \$47,413.43!!!

### **Deposits:**

Skate Night January- \$55.00

Skate Night February- \$55.00

Book Fair Deposit- \$2,158.98

### **Expenses:**

Book Fair Expenses- Linda Dums- \$22.47

Katy Mcky- Guest Author- \$900.00 + \$56.0 Lunch

### **Walking Track Deposits:**

Raffle Basket-\$3,009.05

KC Volunteer Donation-\$500.00- Helen Flint

Oshkosh Community Fund Online Account-\$

### **Open Forum:**

-Amy Frost thanked the PTO for all they do and wanted us to know the teachers and staff really appreciate it.

-Alanna updated us on an update with the Schwans program the PTO offers it's families.

It is a 90 day program, where the first 45 days you get 20%, the other 45 days you get 5% and thereafter we don't earn any money. You can re-up it every 90 days, but can only do this two times per calendar year. A vote was taken and it was unanimous that we up it in the Fall when sales are higher in November and December.

### **Old Business:**

### **Basket Raffle Update/Highlights:**

-There were 28 baskets, 1 reserved seating basket was added, in addition to the one that was drawn at P/T conferences. We sold \$600 just at the night of the concert. The amount in the baskets was a good amount. Ended up with a total of 6 student baskets- one was Principal of the day, which went over really well, and was suggested to have it twice a year. A good feedback from the community that wanted to help us raise funds for the school and the businesses that replied late to the letter are getting added to a call-back list for a future Basket fundraiser. The student tickets were well received and went over really well. Had 10,000 tickets and we had approx. 3,360 left over.

### **P/T conference meal feedback:**

Meal was well received and had plenty of food.- Teachers really appreciated the Happy Hour horderves. Katie Jones, Amy Frost and Heather Shebesta added additional comments.

Heather Shebesta and Kim Braunel added a special thank you to the 5<sup>th</sup> Grade Parents for the Pies that were brought in for Pie Day.

### **Feely Groovy Book Fair Re-Cap**

-The PTO has in our Scholastic Dollars account \$3,738.00. We earned about \$2,789 from this last Spring Fair. We had a good turnout with our volunteers. We utilized the 5<sup>th</sup> grade Squad with various tasks with the Book Fair needs- will keep them in mind for future Book fair help.

-Discussion of what to do with the funds in our book fair account:

-Rolling carts for classrooms- multi uses- library book carts, water bottle crates for field day or carrying lunches for field trips. Students can help with rolling carts down to library- 18 crates would cost \$600

-Tara Prieder is looking to create a Makers Space for next school year 2016-2017- Sticky Bots with Green Screen Studio. Can order them separate for \$5.99 or as a set with studio for \$12.99. The bots come in variety of colors. Get one or two kits with the tri-pod for \$16 on Amazon and can download the Free App.

-Resource Teams will be given the opportunity to give wish lists for PTO to full-fill using Scholastic Dollars by the end of the next 2 Book Fairs to have a sizable amount to be able to use.

Those in attendance voted “YES” to use Scholastic Dollars to purchase both the rolling carts and stick bots.

### **Walking Track Update:**

-Total is at \$47,413.43 in the PTO checking account at Cone Credit union and \$530.00 in the Oshkosh community Fund online account. We were able to move the marker up on the tracking signs to \$48,000.

-Helen Flint’s KC match donation came in.

-Jessica De Deker and Diane Luft from the Walking Track Committee have scheduled a meeting for Tuesday March 22<sup>nd</sup> with Adam Krieger, from the downtown office to discuss our next steps with the installation process and getting new quotes from contractors.

### **New Business:**

**-We have 3 Retiring teachers at the end of the school year.** Traditionally the PTO gives the retirement teachers an apple shaped paperweight from Bergstrom Mahler Museum. Also have quotes from Scott Challoner from Riverbend Engraving for some other options.

- Need dates from Sheila Brucks for the retiring teachers years of service at SR school

- A Presentation to teachers is done in the lounge including a cake or other dessert.

Other teachers leaving the school at the end of the year get a potted plant and card from the PTO.

**-What fundraisers for the 2016-2017 School year should the PTO consider and move forward with?** Will get discussed at the April PTO meeting in length.

- Box Tops refund was lower than normal-will put a last call/push before the end of the school year in June. Don't want to see the expiring box tops go to waste.

-The Box top coordinators, Marie Hechimovich and Teri Meylink, have a plan to change the competition and/or collection dates so we don't miss any Box Tops and will submit more frequently and only get 1 check in November for all of them.

**-What projects should the PTO consider after the Walking Track?**

- Tara Prieder is not moving forward with the 3D printer request for the Maker Space area at this time. Ideally it would be for the middle school level, and not at the Elementary school level.

-Tara, our Librarian is looking at getting a Sewing Machine (\$50-\$100) to use in the Maker Space- The PTO would like Tara to present her idea of what a Maker Space is or send communication home to families what a Maker Space Area is, for those who aren't familiar with the concept.

-The PTO would like to take a year to consider the next major fundraising project to recoup the funds in the bank account and re-establish the board positions that are open or will be vacant.

**-Past ideas presented to the PTO-**

-Water bottle re-filling stations throughout the school, at least 2-3 of them spaced out- Cost-\$883 for one unit. Start with one to give it a trial period, to see how it works for the teachers and the staff. Possible locations: cafeteria, gym, central hallway.

-A new "Electronic" Outdoor Sign- possibly a new location if we got a new one to grab the attention of the traffic that goes past the school and the SR families in the parking lot waiting to pick up and drop off students. The sign may not benefit the students directly, but it's a way to promote the school and heighten our appearance to those driving by and a good way to have community outreach.

- Things to consider- electrical work, district input, cost, types of signs- their functions
- Estimated cost \$30,000-\$50,000
- An electronic Screen and window shades for the gym to go with the new installed sound system- \$10-15K
- A back lit projector to also have, much like the one at Horace Mann
- Can utilize for PTO movie nights and have better equipment for presenters visiting the school as part of our Cultural Events program.

### **Pop Top Contest in April**

Contest will continue this year where students can compete for a classroom prize. Deadline for Pop Tops will be April 22<sup>nd</sup>.

Non-food prize, will use scholastic dollars towards classroom prize. Classroom can vote on what they want to choose, books, pencils, bookmarks, erasers.

### **Terracycle update**

Shipments of the writing instruments need to be 5lbs in order for us to get a cash payout. We earn 2 points for every item. The payout is twice a year, in January and June.

Girlscouts is making classroom boxes, thank you to Linda Dums and her Girl Scout troop.

Parent flyer will go home so families know that they can send home the instruments from home and from workplaces.

### **Fun Run Update**

-The date is set for Thursday May 26<sup>th</sup> from 1-3 and a Rain date of Tuesday May 31<sup>st</sup> from 1-3

-Prizes have been picked- all students will get a smaller chain and can earn special tokens to collect on the chain.

-Student packets will be going home with pledge sheet in the next week

### **Tier of prizes:**

**At \$25** – students get s Spring Road “fun bag” that includes a flashlight pen, running man rubber waterbottle holder, a coupon to a local venue- ex. Culvers and a coupon ticket to get entered to win 1 of 3 \$50 Visa gift card.

**At \$50-** students get the first prize and then get invited to a exclusive pizza party during the lunch hour and will get a ticket to be entered into the drawing to win 1- \$75 Visa Gift Card

**At \$75** –students get the first and second prizes and get invited to an exclusive “movie and popcorn event during the school day. Date T.B.D. and a ticket to get entered into the drawing for 1-\$100 Visa gift card.

### **Highlights:**

-Klements Sausage characters will be returning this year!!!

-We have runners biscuits being donated by Great Harvest Bread Company again this year.

-Water and Bananas will also be provided to all participants- Kwik Trip donation???

- Jessica De Deker applied for a \$250 Visa Gift card from Thrivent Financial through their “Action Team” Program. Money can be used to offset Fun Run expenses.

-Will be checking with the T.O.M. fire dept and police dept, to see if they will be helping with the course and bike safety program.

### **Funset Boulevard Family Night**

Thursday April 14<sup>th</sup> 4-10 p.m. \$4 Discount Bracelets will be sold at school the week of the event from 8:00-8:30 a.m. each morning, on the 12<sup>th</sup>, 13<sup>th</sup>, and 14<sup>th</sup>. Parents must attend the event with their children. We only get 100 bracelets, so they are limited. We earn \$3.00 for each ticket.

Potential profit is \$300.00- Get a flyer out to families

### **Square 1 Art Fundraiser**

Student packets will arrive on March 31<sup>st</sup>, so they will be going home with students after they return from Spring Break on April 4<sup>th</sup>. Ordering deadline is Thursday April 14<sup>th</sup>.

Pick-up dates will be Thursday May 5<sup>th</sup> and Friday May 6<sup>th</sup> from 3-6. Parent volunteers will be needed to help sort the orders and help hand out on these dates. Watch for further communication.

## **Ongoing Fundraisers:**

Skate Nights, Box Tops, Pop Tops, Terracycle, Milk Caps, Kwik Trip Cards

## **Notable Mentions:**

-Art Prosek Scholarship: Scholarship readers needed sometime in April. Two graduating high school students (former Spring Road students) are selected to receive scholarships named after former principal Art Prosek. Jessica asked if we could have an online application link out on our PTO page, so the application is easily accessible and it's a great advertising for what our PTO is giving money towards.

- Author Katy Mcky visited Monday March 14, there were 2 assemblies and workshops for the 3<sup>rd</sup>, 4<sup>th</sup>, & 5<sup>th</sup> graders. It was a great price for the hours she spent at the school and she was very hands on with the school. She really grabbed the attention of the staff and inspired them to have themed work/learning spaces throughout our school, that we could have for the students, to encourage creative thinking. The PTO sponsored a small lunch for Katy and the volunteers.

The Principal suggested that the PTO uses Scholastic Book Fair profits to bring in Visiting Authors

-Kwik Trip Cards are available for sale in the main office!

-Koenue Green house gift cards- We still have some for sale in the office. We won't be replenishing the supply. Just sell the supply we have left.- Send home future flyer to remind parents about the cards and the Kwik trip cards available in the office.

## **Spring Apparel Online Ordering through Eagle Graphics**

-Need to know if we are okay with having the sale be an online order this time- Vote was a Yes!!

Watch for future flyer coming home with the ordering options.

**The meeting was adjourned at 4:38 p.m.**

## **Important Dates**



Skate Night March 17<sup>th</sup> 5:30-7:30

Career and Hobby Day- Friday March 18<sup>th</sup>

Early dismissal: March 18<sup>th</sup>

No School- March 24<sup>th</sup>

Spring Break: March 25-April 1

Spring Pictures: April 19

Funset Blvd Family Fun Night Thursday April 14<sup>th</sup>

No School Professional Learning Day: April 22<sup>nd</sup>

Skate Night: April 28<sup>th</sup>

Square 1 Art Parent Pick-Up- Thursday May 4<sup>th</sup> and Friday May 5<sup>th</sup>

Fun Run Thursday May 26<sup>th</sup> – pledging through April

Skate Night with 5<sup>th</sup> Grade send-off: May 26<sup>th</sup>

No School Professional Learning Day: May 27<sup>th</sup>

No School Memorial Day: May 30<sup>th</sup>

Kona Ice Truck Visit: June 1<sup>st</sup> 11:00-1:00 p.m.

Last Day of School and Tom Pease Concert and Early Dismissal: June 2<sup>nd</sup>

**Next PTO meeting on Thursday May 19<sup>th</sup> is at 5:00 p.m. and the scholarship reception is at 6:30!!**

### **PTO Needs**

Looking for a Cultural Events co-chair- Would share this position with our music teacher and other co-chair Mrs. Heather Shebesta.

2 Co-Presidents-

1 Bookfair co-chair- Linda will help shadow for the Fall book-fair- she will not have students at Spring Road next year.

Funset Blvd Coordinator- Laura Flottemesch will also be moving on with her 5<sup>th</sup> grade daughter