

ADMINISTRATION OF MEDICATION/EMERGENCY CARE

The Board of Education shall not be responsible for the diagnosis and treatment of student illness. The administration of medication to a student during school hours will be permitted only when failure to do so would jeopardize the health of the student, the student would not be able to attend school if the medication were not administered during school hours, or the child is disabled and requires medication to benefit from his/her educational program.

Before any prescribed medication may be administered to any student during school hours, the Board shall require the written instructions from the child's practitioner accompanied by the written authorization of the parent.

Nonprescription or over-the-counter (OTC) medications may be administered to any student during school hours only with the prior written consent of the parent. Substances, which are not FDA approved (i.e. natural products, food supplements), will require the written instruction of a practitioner and the written consent of the parent. Only those OTC medications that are provided by the parent or guardian in the original manufacturer's package, which lists the ingredients and dosage in a legible format, may be administered. A medical practitioner must authorize any dosage of OTC medication other than that listed on the medication's packaging in writing.

The document authorizing the administration of both prescribed medication and OTC medications shall be kept on file in the administrative offices.

Only medication in its original container; labeled with the date, if a prescription; the student's name; and the exact dosage will be administered.

No student is allowed to provide or sell any type of medication to another student. Such actions will be considered violations of Policy 5530 – Alcohol and Other Drugs.

All prescription medications shall be kept in a locked storage case in the school office, unless the medication is an emergency medication that the student is authorized to carry and self-administer by authorization of both the parent and practitioner, and the possession of such medication by the student in school is not prohibited by law or regulation.

The Board shall permit the administration by staff of any medication requiring a delivery method other than oral ingestion when both the medication and the procedure are prescribed by a practitioner and the delivery is under the supervision of a licensed nurse, provided that the staff member has completed any necessary training and that staff member voluntarily agrees to deliver the medication. No staff member, other than a health care professional, shall be required to administer medications that are administered by means other than oral ingestion.

By policy, all staff who successfully complete the district's trainings (as required/recommended by DPI) for medication administration are deemed as authorized by the District Administrator to administer prescription and OTC medications to students; unless circumstances result in the revocation of said authorization.

In conjunction with the EpiPen4 Schools Program, EpiPen and EpiPenJr. will be stocked at each 5K-12 school campus. This emergency medication will be available to any individual witnessed to be having a potentially life-threatening allergic reaction. All staff at all school campuses will be trained in its proper use.

Civil Liability

1. Any bus driver, staff member or volunteer, authorized in writing by the District Administrator or a principal, is immune from liability for his/her acts or omissions in administering medication including, but not limited to glucagon and epinephrine, unless the act or omission constitutes a high degree of negligence. Such immunity does not apply to health-care professionals.
2. Any district administrator or principal who authorizes an employee or volunteer to administer a OTC medication or prescription medication to a student is immune from civil liability for the act of authorization unless it constitutes a high degree of negligence or the administrator or principal authorizes a person who has not received the required Department of Public Instruction training to administer the OTC medication or prescription medication to a student. School nurses, as district employees, are regulated by the Wisconsin Nurse Practice Act and are therefore not necessarily immune from civil liability.
3. Any staff member or volunteer who, in good faith, renders emergency care to a student is immune from civil liability for his/her acts or omissions in rendering such emergency care.

The district's Medical Advisor and Registered School Nurse(s) providing services or consultation on the District's Emergency Nursing Services Plan has provided assistance in the development of this policy and the supporting administrative guidelines; and will also provide a periodic review of the written instructions and consent forms and the Medications Administration Daily Log(s).

The District Administrator shall prepare administrative guidelines to ensure the proper implementation of the requirements of this policy.

118.29, 118.291, 121.02 Wis. Stats.

PI 8.01(2)(g)

Wis. Admin. Code N 6.03

2009 Wisconsin Act 160