

NEENAH JOINT SCHOOL DISTRICT  
Board of Education

June 5, 2012

The meeting of the Board of Education was held in the Board room of the Administration Building on Tuesday, June 5, 2012.

President Scott Thompson called the meeting to order at 7:00 p.m. and ascertained that proper notice had been given to the local newspapers and that the meeting had been properly noticed at each of the school buildings. Board members Betsy Ellenberger, Christine Grunwald, Peter Kaul, Christopher Kunz, Kirk Leeser, John Lehman, Steve Lenz, Jeff Spoehr, Scott Thompson, student representatives Alissa Rashid and Jessica Werhand, and the following administrators were present: Mary Pfeiffer, District Administrator; Victoria Holt, Assistant District Administrator of Human Resources & Central Services; Steve Dreger, Assistant District Administrator of Elementary Learning & Leadership; Mark Duerwaechter, Assistant District Administrator of Secondary Learning & Leadership; Paul Hauffe, Director of Business Services; and Jon Joch, Director of Revenue Enhancements & Business Services Support. Diane Haug was present as Board Secretary/Deputy Clerk.

OPEN FORUM

Gretchen Ugoretz, 626 Fairview Avenue, Neenah, asked about a new homework policy for next year at Neenah High School.

Nancy Lewandowski, 113 Limekiln Drive, Neenah, stated that parents found out about the new homework policy at Neenah High School via Facebook and asked when the work of the world language review team will be presented to the Board of Education.

President Thompson declared the open forum closed at 7:05 p.m.

DISTRICT ADMINISTRATOR/BOARD CONSIDERATION OF OPEN FORUM ISSUES

Mr. Dreger stated that Neenah High School is looking at creating some consistency in the grading policy and his understanding is that the proposal is still in draft form. President Thompson stated that the Board has not heard anything about the grading policy and that this should be brought to the Board for their approval before moving forward. Dr. Pfeiffer stated that Neenah High School will be sharing their goals and progress at the next Board meeting and that the Board may be hearing more about this at the June 19 meeting.

Mr. Duerwaechter stated that the work of the world language review team was presented to the Curriculum and Program Development Committee and that this will be a part of the CADR (course additions, deletions, and revisions) process in the fall.

APPROVAL OF MINUTES

Motion was made by Betsy Ellenberger and seconded by Jeff Spoehr to approve the minutes of the May 22, 2012 regular meeting. The motion carried by unanimous vote. It was reiterated

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that beginning with the July 24 meeting, all future regular Board of Education meetings will begin at 6:00 p.m.

### STUDENT COUNCIL REPORT

Alissa Rashid and Jessica Werhand...

- stated that the school year is ending and that eighth grade graduation took place yesterday.
- provided an update to recent sporting events.
- stated that student council held their last meeting and awards were presented.
- reported that finals are over at NHS.
- stated that senior awards and the gold tassel presentation took place last week.
- shared that the senior class trip to Great America took place last Friday and that everyone had a great time.
- stated that the middle school students went to Bay Beach for their end of the year field trip.
- reported that Neenah High School graduation will be held tomorrow evening.
- introduced Luke Nelessen, next year's junior student representative to the Board of Education.

Board members thanked Alissa Rashid for her time on the Board of Education.

### DISTRICT ADMINISTRATOR'S REPORT

District Administrator Pfeiffer...

- acknowledged Jon Joch and Jim Strick for their work in bringing together a partnership between the NJSD and ThedaCare. Mr. Joch introduced Dan Gehri of ThedaCare and highlighted the ways that ThedaCare will be partnering with the District.
- thanked Alissa Rashid for her service on the Board of Education, presented her with a gift, and wished her well in her studies at Vanderbilt University.
- shared information regarding the books purchased for retiring teachers and administrators to be placed in the school libraries in the retirees honor and reminded everyone that this is sponsored by the Board of Education.
- introduced Activities Director Jim Strick who recognized Lydia Fahrenkrug, Claire Knaus, and Jennifer and Jessica Parker, members of the girls track team who placed fifth at the state meet.
- introduced Shattuck Middle School Principal Stephanie Phernetton and Associate Principal Chad Buboltz who, along with Shattuck staff members, shared information related to the Shattuck school goals and progress.

### OFFICIAL ACTION

Motion was made by Christopher Kunz to approve the item under Consent Agenda as follows: 1. Employment of Personnel which includes a recommendation to increase and decrease teacher contracts to support the K-12 music staffing plan for 2012-13 (Jilaine Jarvis, increase from 0.6 FTE to 0.8 FTE; Brenda Rahmlow, increase from 0.3 FTE to 0.6 FTE; and Gary Lemieux, decrease from 0.5 FTE to 0.4 FTE), a recommendation to approve a retirement for a NESPA employee (Patricia Fischer, Educational Assistant at Hoover), and a

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request for employment of a teacher (Paul Shogren, Social Studies/AP Psychology at NHS) (Exhibit 6-A-12). The motion was seconded by Peter Kaul and carried by unanimous vote.

Jon Joch presented the Co-curricular Committee update (Exhibit 6-B-12). Motion was made by Peter Kaul to approve the updated co-curricular pay schedule as recommended. The motion was seconded by Jeff Spoehr and carried by unanimous vote.

Motion was made by Jeff Spoehr to approve the Professional Learning Reimbursement Policy (Exhibit 6-C-12) as recommended. The motion was seconded by Christopher Kunz and carried by unanimous vote.

Paul Hauffe presented the recommendation from the Food Service Review Committee regarding the food service program for the 2012-13 school year (Exhibit 6-D-12) and answered questions of Board members. Board members requested more complete financials with a comparison of the key things the committee looked at with each vendor including a comparison of the quality of the food. The food service contract will be brought back to the June 19 Board meeting for a vote.

#### CURRICULUM AND PROGRAM DEVELOPMENT COMMITTEE

Chair Christine Grunwald stated that the Committee has nothing to report at this time.

#### FINANCE AND PERSONNEL COMMITTEE

Motion was made by Peter Kaul to approve the minutes of the May 22, 2012 Finance and Personnel Committee meeting. The motion was seconded by Christopher Kunz and carried by unanimous committee vote.

#### ANNOUNCEMENTS

Scott Thompson, Christine Grunwald, and Christopher Kunz will represent the Board of Education at this year's graduation ceremony.

Board members thanked Mark Duerwaechter for his service to the Neenah Joint School District and wished him well as he begins his new position as the Superintendent in the Kaukauna School District.

#### FUTURE AGENDA ITEMS

The World Language review will be included in the CADR process in the fall.

#### ADJOURNMENT

President Thompson announced that it would be necessary to adjourn the regular meeting and to subsequently reconvene in closed session. Motion was made by Jeff Spoehr to adjourn and that the Board reconvene in closed session according to Wisconsin Statutes 19.85(1)(c)(f)(g) for the purpose of approval of minutes of the May 22, 2012 closed session meeting, discipline of specific students, potential litigation, administrative/exempt staff salaries, and evaluation of District Administrator. The motion was seconded by Peter Kaul and carried by unanimous vote. The meeting adjourned at 8:31 p.m.

CLOSED SESSION

The Board reconvened in closed session at 8:41 p.m. for the purpose of approval of minutes of the May 22, 2012 closed session meeting, discipline of specific students, potential litigation, administrative/exempt staff salaries, and evaluation of District Administrator.

ADJOURNMENT OF CLOSED SESSION

Motion to adjourn closed session was made by Peter Kaul, seconded by Betsy Ellenberger, and carried by unanimous vote. The closed session adjourned at 9:41 p.m.

Diane Haug  
Board Secretary/Deputy Clerk

Jeff Spoehr  
Board Clerk