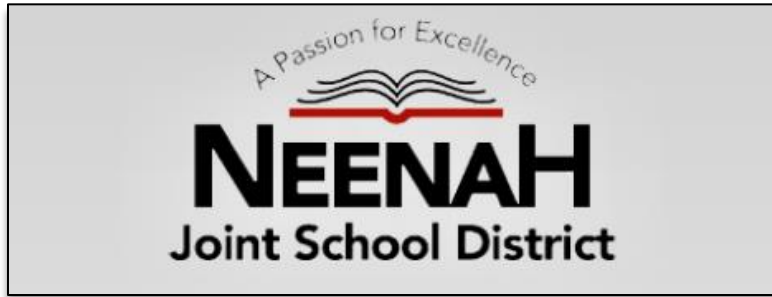


Online Registration and Payments



To make an online payment follow these simple steps:

- Visit our Web Store at <https://neenah.revtrak.net>
- Click on the **Driver's Education** Button
- Make payment using a **Discover, VISA, or MasterCard** debit or credit card

Continue reading for detailed registration instructions



Please visit the Neenah website for future updates!

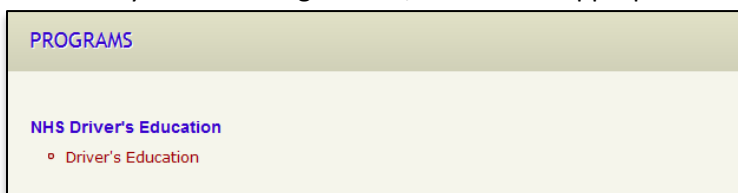
Neenah Joint School District
410 South Commercial St.
Neenah, WI 54956
Tel. (920) 751-6800
<http://www.neenah.k12.wi.us/>

Instructions for Enrolling in Driver's Education

- Go to the Neenah Web Store at <https://neenah.revtrak.net>
- Click on the **Driver's Education** button on the home page



- After selecting the program button you wish to register for, click on the appropriate category



- Select the class number from the course list

| Driver's Education-Classroom | | | |
|--|-----------------|--------------------|--------------|
| REQUIREMENT: Students MUST be a resident of the Neenah Joint School District, and have completed 9th grade before taking this course. Classes will run from June 5 - 23 - Session 1... | | | |
| Number: | Date: | Day(s): | Time: |
| DEC17-11-1 | 6/5/17-6/23/17 | Mo, Tu, We, Th, Fr | 11:00a-1:00p |
| DEC17-11-2 | 7/10/17-7/28/17 | Mo, Tu, We, Th, Fr | 11:00a-1:00p |
| DEC17-7-1 | 6/5/17-6/23/17 | Mo, Tu, We, Th, Fr | 7:00a-9:00a |
| DEC17-7-2 | 7/10/17-7/28/17 | Mo, Tu, We, Th, Fr | 7:00a-9:00a |
| DEC17-9-1 | 6/5/17-6/23/17 | Mo, Tu, We, Th, Fr | 9:00a-11:00a |
| DEC17-9-2 | 7/10/17-7/28/17 | Mo, Tu, We, Th, Fr | 9:00a-11:00a |

- After clicking into the class you wish to register for you will need to select the **Click Here to Register** link
- You will now be taken to a page that allows you to **create an account** or use an **email address and password to login to a current account**
- After creating an account, you will need to select your participant or **add a new participant** if they are not currently set up in your account. To do so, simply click the **ADD PARTICIPANT** Button.
Note: The name of the selected participant MUST be the name of the Person attending the course
- In order to continue registration you must answer all required fields before either clicking **Check Out** or **Continue Shopping** at the bottom of the Registration page
 - If you chose continue shopping to add additional registrations to your shopping cart, simply select the **Go To Check Out** Button when you have finished all necessary registrations
NOTE: Your Shopping Cart can always be found on the left side of your screen in the Navigation Bar
- At the Shopping cart you will need to verify all billing information for accuracy. The last verification will be you selecting **"Complete Order"**
- Payment will be processed, and a **Receipt** can be viewed and printed
- At the bottom of your receipt select **Logout**