

Payment Instructions for the Neenah Joint School District Web Store

- Visit school district website at www.neenah.k12.wi.us/
- Click **Online Payments** link in the upper right hand corner
- Select **Employee/Retiree Payments**
- Enter **required information** in the spaces provided
- Click **“Buy Now”**
- To make a payment for another fee, click **“Continue Shopping”**
- When all fees are in shopping cart, click **“Go to Checkout”**
 - If you are a **new customer**, select **“I am a new customer”**. Enter your email address and **“Sign In”**.
 - If you are a **returning customer**, select **“I am a returning customer”**. Enter your email address and password. Select **“Sign In”**.
- Enter your **billing and payment information**. Create a **password** if required.
- Verify information for accuracy and select **“Complete Order”**.
- **Payment will be processed** and your receipt can be viewed and printed. A receipt will be sent to the email address provided during account set up.
- **Logout**

Your Shopping Cart

Create an account with us, and make reordering a snap!

Enter your email address:

I am a new customer
(You'll create a password later)

I am a returning customer
and my password is:

[Sign in using our secure server](#)

[Forgot your password? Click here.](#)

Step 1: View Cart Step 2: Order Info Step 3: Payment Step 4: Receipt

Shopping cart contents:	Price	Qty	Total
Baseball Notes: xxxxxx 1st participant?: 2-4 grade 2nd participant part 2: 2-4	\$90.00	1	\$90.00
			Total: \$90.00
			Order Total: \$90.00

RETURN TO CART

BILLING INFO:

* First Name: * Last Name:

* Address 1: Address 2:

* City or Province: * State / Country:

* Zip Code: * Telephone:

ACCOUNT INFO:

* Email Address: * Password: See Hints

John_anderson@demo.com * Please re-enter password:

*Required field

[Continue](#)

Web Store Links for Additional Information:

Services
*Home
[Contact Us](#)
[Frequently Asked Questions](#)
[My Account](#)
[Password Reminder](#)
[Payment Instructions](#)
[Policies](#)
[Privacy Policy](#)
[Products](#)

- **Contact Us:** Request additional information or ask questions about a payment
- **My Account:** To look up previous transactions and change address or password information
- **Password Reminder:** To send an email requesting a forgotten password